

PROCEDURE FOR VOTING AND PARTICIPATION VIA REMOTE COMMUNICATION

Megawide Construction Corporation (the "Company") shall be conducting its 2024 Annual Stockholders' Meeting on 03 July 2024, at 2:00 PM via remote communication (the "2024 ASM"). In this regard, the stockholders of record as of June 11, 2024 ("Stockholders"), shall be entitled to attend, participate, and vote in the 2024 ASM, in accordance with the procedure outlined below:

I. VOTING IN ABSENTIA

The Stockholders who would like to vote in absentia shall register at [PRE-REGISTRATION ASM 2024](#) using a Google account from **June 11, 2024, to 26 June 2024**, where they will be asked to provide the following information:

A. FOR INDIVIDUAL STOCKHOLDERS

- Full Name
- Address
- Email Address
- Phone Number
- Mobile Number
- Current photograph, with face fully visible
- Scanned copy of valid government-issued ID
- For stockholders with joint accounts, a scanned copy of an authorization letter signed by the other stockholders, indicating who among them is authorized to cast the vote for the account.

B. FOR CORPORATE STOCKHOLDERS

- Corporate Name
- Address
- Email Address
- Phone Number
- Mobile Number
- Scanned copy of the Secretary's Certificate or Board Resolution authorizing the representative of the corporation to cast the vote.
- Current photograph of the representative authorized to cast the vote for the corporation, with face fully visible.
- Scanned copy of valid government-issued ID of the authorized representative

C. FOR STOCKHOLDERS UNDER PCD PARTICIPANTS/ BROKERS ACCOUNT OF "SCRIPLESS SHARES"

- Full Name
- Address
- Email Address
- Phone Number
- Mobile Number
- Scanned copy of Valid government-issued ID
- Certificate of shareholdings issued by the broker

The submissions of stockholders shall immediately be validated by the stock transfer agent of the Company, Stock Transfer Service Inc., in coordination with the Corporate Secretary.

- Upon validation, a stockholder shall be sent a password to the email address he/she has provided during registration. The stockholder shall use the password to log in to the voting page at [ASM 2024 VOTING LINK](#) to be able to cast his/her vote in all matters included in the agenda of the Company's 2024 ASM.

When a stockholder has finished voting, he/she shall be shown a summary of the votes he/she has cast. If the stockholder is satisfied, he/she may click the “**Submit**” button; otherwise, the stockholder may click the “**Back**” button to make any desired changes in his/her votes.

Registered Stockholders shall be allowed to vote until 11:59 PM on 26 June 2024. The votes shall be considered cast for all the shares of the stockholder. The votes shall be considered cast for all the shares of the stockholder.

- The Stockholders who register and vote in absentia are deemed to have given their permission to the collection, use, transfer, disclosure, sharing, storage and other forms of processing (collectively “Processing”), by the Company or any relevant third party of the personal data shall be used for the purpose of voting in absentia during the 2024 ASM.

II. VOTING BY PROXY

The stockholders of the company may also vote by completing the proxy form attached to the Information Statement (or downloadable under Section VI). The completed and signed proxy form shall be submitted by the stockholder to the company's stock transfer agent, through electronic mail and/or personal service, from 11 June 2024 to 26 June 2024.

Through Electronic Mail:

STOCK TRANSFER SERVICE INC.

Ms. Arlene Cuenta – accuenta@stocktransfer.com.ph

Mr. Paulo Herrera – jlherrera@stocktransfer.com.ph

Through Personal Service:

STOCK TRANSFER SERVICE, INC.

Unit 34-D Rufino Pacific Tower

6784 Ayala Avenue, Makati City, 1226, Philippines.

Telephone: (632) 5310-1343

Fax: (632) 8403-2414

For the purpose validation, the stockholder must include the following in transmitting the completed and signed proxy form:

- a. Full name of contact person
- b. Phone or mobile number of contact person
- c. Scanned copy of valid government-issued ID of the stockholder and his/her appointed proxy (if not the chairman of the company)

- d. For corporate stockholders, scanned copy of Secretary's Certificate or Board resolution authorizing the representative to act as the proxy.
- e. For stockholders holding "scripless shares" or shares held under a Participants/Broker and (2) a duly accomplished proxy or certificate of the shareholdings issued by the Broker. Stockholders must coordinate with their brokers for the execution of this type of proxy. A stockholder may instruct his broker to directly send a copy of the executed proxy to the company, or he may send the copy of the executed proxy.

III. TABULATION OF VOTES

Thereafter, the stock transfer agent of the company shall tabulate the votes cast in absentia and by proxy. The results shall be verified by the Company's external auditors, Punong Bayan and Araullo. The total votes made in absentia and by proxy, as well as the number of shares represented by the same, shall be announced during the 2024 Annual Stockholders' Meeting.

IV. PARTICIPATION IN THE 2024 ASM THROUGH REMOTE COMMUNICATIONS

- I. The stockholders may attend the meeting on 03 July 2024, at 2:00 PM through the following link [MWIDE ASM 2024 LIVE](#). The 2024 ASM shall be broadcast live via Microsoft Teams, which may be accessed either through a web browser or the Microsoft Teams application.
- II. The stockholders who have not voted in absentia or submitted their proxies may still attend the 2024 ASM through the link provided above. However, to be included in the determination of the quorum, they must notify the stock transfer agent of the company of their intention to attend the 2024 ASM by emailing the company's stock transfer agent at accuenta@stocktransfer.com.ph by **2:00 PM of 02 July 2024**. Such stockholders must provide or attach in the email the requirements listed in Section I (A) or (B) as the case may be, to be validated.
- III. In view of the foregoing, the quorum for the 2024 ASM shall be determined based on the following:
 - a. The stockholders who were validated and voted in absentia
 - b. The stockholders who submitted their proxy forms and were validated
 - c. The stockholders who notified the corporate secretary of their intention to attend the 2024 ASM were validated.
 - d. During the 2024 ASM, stockholders will be given the opportunity to raise any questions or comments, by submitting the same in a chat box that will be made available to them throughout the live broadcast. The company shall acknowledge, read out loud and address such questions or comments.
 - e. The stockholders are however encouraged to furnish all questions, concerns or comments to the company prior to the 2024 ASM by emailing the same to the stock transfer agent of the company at accuenta@stocktransfer.com.ph and/or to the Corporate Secretary at corporatesecretary@megawide.com.ph by 2:00 PM of 02 July 2024. These questions, concerns or comments shall be answered during the 2024 ASM. Any unanswered questions shall be addressed via email.