



2016 Annual Report

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Introduction

Megawide Foundation was established in **July 2012** to provide opportunities to the marginalized and disadvantaged communities where Megawide operates, especially in areas where the company's expertise and resources are needed. Its vision is to be **a leading agent of transformation**, inspiring people and communities to practice excellence and innovation. To achieve this, the Foundation has identified **three pillars** where it aims to provide the most support in terms of expertise and resources — **Education, Livelihood, and Safety and Environment.**

From January to December of CY 2016, Megawide Foundation has implemented projects in its thrust to provide inclusive Corporate Social Responsibility programs for its partners and stakeholders. At the same time, an **Employee Volunteerism Policy** was launched to institutionalize and encourage Megawide employees to participate and contribute as volunteers in the Foundation projects.

To date, the Foundation has spent a total amount of **PhP 1,540,761.54** to reach out to at least **2,400** school-aged children for Aklat Para sa Lahat, provided support and gave livelihood to **750** community members, helped **450** orphans, child victims, and children in conflict with the law, supported **230** Engineering students and scholars, enlisted the active involvement of **200** employees, and engaged **20** entrepreneurial housewives. The Foundation has also partnered with **46** local government units, **37** elementary and high schools, **22** government agencies, **15** private organizations, and **1** people's organization.

Accomplishments

EDUCATION (PHP 950,850.79)



Megawide Engineering Excellence Scholarship Program

The Foundation is committed to providing access to education for deserving students to empower the youth in achieving excellence. This is evident in the Foundation's scholarship program, in partnership with the Technological University of the Philippines (TUP) and the University of the Philippines – Diliman (UPD).

Seven (7) scholars from TUP and one (1) scholar from UPD who are currently in their 2nd to 5th year are taking up Civil, Electrical, and Mechanical Engineering courses. These scholars are given full scholarship, which covers payment of tuition and other fees, book allowances, and monthly stipend.



Mayor Edwin Olivarez and a young constituent happily accept books from Megawide Foundation and the Megawide-Waltermart consortium.

Aklat Para sa Lahat

The *Aklat* program is intended to encourage the youth to read more, and to help promote proficiency in Mathematics and in Science and Technology. Donation of books, storytelling sessions, and setting up small reading corners in daycare centers and public schools are parts of the program.

In 2016, the Foundation provided reading corners in 22 daycare centers, 9 elementary schools and 1 high school in Rizal, NCR, Bataan, Zambales, Subic, and Cebu. The program was in partnership with the National Bookstore Foundation, the Department of Education (DepEd), and the local government units.



LGU officials and daycare center staff accept the story books from Megawide chiefs, together with Senator Juan Miguel Zubiri in Mariveles, Bataan.



Megawide – TUP Center for Engineering Excellence

The Foundation provided engineering books and reference materials to help TUP gain the Center of Excellence status from the Commission on Higher Education.

The books and reference materials will cater to at least 230 TUP Engineering students who use the College of Engineering library.

LIVELIHOOD



Organic Farming Project with the women of Barangay Rizal, Silay City

Megawide Foundation, together with Silay Solar Power, Inc. and Harbest Agribusiness Corporation provided farming materials and trained a total of 20 housewives on high-value crop farming to introduce sustainable farming methods and to open alternative livelihood opportunities for this traditionally sugarcane farming community. The graduates harvested watercress, *pechay*, and herbs after only six weeks of training.



Cebu City Operation Second Chances Livelihood Training Program

The Foundation, together with Megawide Construction Corporation, tool suppliers, and material contractors donated tools for carpentry and construction such as hammers, screwdrivers, and woodwork machines for the children in conflict with the law who are at the Cebu Operation Second Chance Center.

Done in partnership with the Philippine Contractors Association – Cebu Chapter, this project aims to provide skills development training in support of alternative livelihood for the children being cared for and undergoing reformation in the Center.

SAFETY AND ENVIRONMENT (PHP 312,684)



Megawide – Citicore Power Operation Tuli

Together with the Next Generation Power Technology Corp. and Brgy. Alas-asin LGU, the Foundation conducted free medical services for 150 boys in this traditional rite of passage. The Foundation, with the help of medical personnel, provided medicines and antibiotics to ensure that the procedures were conducted safely. Megawide and Citicore employee-volunteers helped in ensuring the orderly conduct of the event, and conducted games and storytelling sessions to teach the patients about proper hygiene.



Megawide Foundation Supports Earth Day 2016 – Mangrove Tree Planting Activity

In celebration of Earth Day 2016, the Foundation planted 5,000 mangrove propagules in Surigao City in partnership with the Department of Environment and Natural Resources (DENR) and the students and alumni of Saint Paul College- Surigao.



Megawide Building Green Support to the Marikina Watershed Project

This 3-year project, in partnership with the Philippine Business for Social Progress (PBSB), supports the Marikina Watershed Initiative Program (MWIP) through the restoration of the natural ecology of the watershed reserve in Antipolo, Rizal.

For the 3-hectare reforestation site, 1,875 forest tree seedlings endemic to the area will be planted. Another 2-hectare agro-forestry site shall be enhanced by planting various types of fruit-bearing seedlings (1,250 seedlings), for a total of 5 hectares.

Last year, at least 25 employee-volunteers were mobilized from Megawide Construction Corporation for the tree planting activity. *Tulungan Sa Kabuhayan ng Calawis, Inc. (TSKC)*, a PBSP-assisted community, is the Foundation's partner for the cultivation of seedlings and the maintenance and protection of the 5-hectare adopted area.

SUPPORT PROGRAMS (PHP 277,227.86)



Launch and Cascade of Megawide Foundation and Employee Volunteerism Policy

To promote and increase awareness among employees, the Foundation conducted an assembly to present the Vision, Mission, and goals of the Foundation. The program pillars and the new Volunteerism Policy were also discussed.

A total of 70 employees attended the assembly, which was part of the Foundation's 4th anniversary celebration last July 19, 2016.



Branding and Corporate Merchandise

As part of the Foundation's promotion and awareness campaign, a new logo was launched aligned with the Foundation's Vision and Mission. The logo features the "M" icon within the shape of a heart to visualize the tagline, "The Heart of Engineering Excellence."

The Foundation prepared information campaign materials such as brochures and posters to strengthen employee and stakeholder awareness.



Rehabilitation of Dormitory at the Hospicio de San Jose

The Foundation recognized the need to support Hospicio de San Jose by rehabilitating the dormitory building that was being used as quarters of at least 150 children after it caught fire in August 2016.

This was in line with the Foundation's mission to help improve communities and ensure the well-being and safety of its stakeholders.



Christmas Thanksgiving Outreach

Megawide Foundation held a Christmas dinner with a simple program for Megawide Construction Corporation's 53 utility personnel, security guards, messengers, and drivers (head office and sites) last December 22, 2016. The simple gathering recognized the contribution of the service staff to the organization, while stressing the importance of teamwork and commitment to the community and stakeholders. It was also an opportunity for the Management and the Foundation to share the blessings of the season and underline the service staff's role as partners in moving the company forward.

Solicitations and other contributions

The Foundation supported other non-profit organizations who share the advocacies and pillars of the Foundation. Some of these were from the academe, the religious, cause-oriented groups, and socio-civic organizations.



Difficulties Encountered and Solutions

EDUCATION

Problem: Late disbursement of payment and allowances due to the late submission of documents from the school partner

Solution: **Developed the Cash Card system to timely disburse the allowances to the scholars**

Problem: Reshuffling of school partners' Head of Colleges that affected programs in the pipeline

Solution: **Follow-up and close coordination with school partners**

Problem: Changes in the Academic Year calendar

Solution: **Alignment of timetable of programs based on the new Academic Year**

LIVELIHOOD

Problem: Reshuffling of Center partner head that affected the transition of items

Solution: **Follow-up and close coordination with Center partner**

SAFETY AND ENVIRONMENT

Problem: Timing of the activity — tree planting activity cannot be conducted during the summer

Solution: **Alignment of timetable of programs based on the preferred schedule of planting**

Problem: Accessibility during rainy days — difficulty in reaching the area due to muddy and slippery roads

Solution: **Prepare safety equipment/materials and include safety personnel during the conduct of the activities**

Significant Changes in the Agency

A. Development of Volunteerism Policy

Megawide Construction Corporation recognizes that the Company and its employees have a significant role in the communities where they work and live. The Company actively encourages its employees to develop their skills within the context of their personal development plans and to harness their skills to add value to the Company's own Corporate Social Responsibility programs, as well as other social development projects being implemented by the Megawide Foundation and other community organizations and activities.

The Foundation was tasked to lead, implement, and maintain the Volunteerism Policy to ensure that employees take this opportunity to embody the Company's mission, vision, and values towards commitment to the communities and the environment, and compassion for others.

MEGAWIDE

EMPLOYEE VOLUNTEERISM REGISTRATION FORM

PROFILE		
Full Name:	Last:	First:
Department: (please do not abbreviate)	Category of Activity:	
Contact details:	Foundation Initiated Program	Are you a member of a non-profit/civic organization? YES NO If yes, what is the name of the organization? _____
Current Position:	Employee Number:	Company / Subsidiary Initiated Program
Date of Birth (mmddyyyy):	Date Hired:	No. of Years in Megawide:
		Gender: M F
Date of Activity (mmddyyyy):	Name of Activity:	Total Number of Hours: If yes, how frequent? _____ _____
APPROVAL		
Signature of Line Manager/Immediate Supervisor:	Volunteerism Time Credited:	Volunteerism Time Remaining:
Endorsement of Foundation:	Acknowledged and Received by HR:	
PERSON TO NOTIFY IN CASE OF EMERGENCY		
Name:	Relationship:	
Address:	Contact details:	

Form No.: F-MKTR003 Rev 0 Jul 19 2016
Globe Satellite Building, General Santos City, Philippines
www.megawide.com.ph



B. Development of CSR/Foundation Program Approval Policy

Megawide Foundation aims to encourage the spirit of volunteerism and sense of community of Megawide employees and stakeholders. Its pillars on Education, Livelihood, and Safety and the Environment all have a significant impact on the communities and areas where Megawide and its subsidiaries operate. At the same time, these are pillars that require the most attention as part of the universally adopted United Nations Sustainable Development Goals or SDGs.

The purpose of this policy is to streamline the process of: a) applying for support for non-Megawide Foundation initiated projects; b) evaluating for implementation of any Megawide Foundation project; c) adopting existing projects, d) seeking donations and sponsorships for activities done by other NGOs, foundations, government, religious organizations, schools, and other similar groups and individuals.

It also provides guidance on how projects should be implemented and how these are to be monitored, assessed, and evaluated for documentation and replication.

MEGAWIDE		REFERENCE ONLY	
		Doc. No.: PM-MKT001	
PROCEDURE MANUAL		Revision No.: 00	Page 1 of 2
PROJECT APPROVAL (CSR and FOUNDATION)		Effective Date: Aug 18 2016	
REVISION HISTORY			
Rev. No.	Date	Description of Change	Author / Originator
00	Aug 18 2016	Initial Issue	Maria Angeles Org
<p>Prepared by: <u>Maria Angeles Org</u> Name: <u>Maria Angeles Org</u> Position: <u>Executive Director</u> Signature: <u>Maria Angeles Org</u> Date: <u>Aug 18 2016</u></p> <p>Reviewed by: <u>Fernon Chaves</u> Name: <u>Fernon Chaves</u> Position: <u>GSM Manager</u> Signature: <u>Fernon Chaves</u> Date: <u>Aug 18 2016</u></p> <p>Approved by: <u>Wenceslao Loupe Fajer</u> Name: <u>Wenceslao Loupe Fajer</u> Position: <u>CIO</u> Signature: <u>Wenceslao Loupe Fajer</u> Date: <u>Aug 18 2016</u></p>			
<p>The GEM Project Management System is a copyrighted tool, and its contents, including, but not limited to, the Project Management System, are the sole property of Megawide Corporation. Any unauthorized distribution or disclosure of such, in whatever form, is strictly prohibited and will result in severe legal consequences.</p>			

MEGAWIDE	REFERENCE GUIDE	Doc. No.: MW-IRCT01
PROCEDURE MANUAL		Revision No.: 00
PROJECT APPROVAL (CSR AND FOUNDATIONS)		Page 0 of 2
		Effective Date: 10 May 2014
<p>3.4 Non-government organisations (NGOs) – refer to non-profit, voluntary citizens' groups representing some aspect of public life, such as health, the environment, animal welfare, or international development. These may include registered charities formed for religious, educational, charitable, cultural or other purposes such as the Rotary Club, Caring World, Philippine Red Cross among others.</p> <p>3.5 Memorandum of Agreement or Understanding (MOA/MOU) – is a document that outlines the duties and responsibilities of the parties that will implement a project or undertaking. It is a signed and notarized document that must be held between and among the parties who will attend to the relationship of the parties, their interests, and their responsibilities.</p> <p>3.6 Project Proposed Form – is an official document that must be accomplished and submitted for evaluation to the Foundation. It will include the criteria required for any proposal to be approved as proposed as approved, and to be programmed for implementation.</p> <p>3.7 Project Evaluation Form – is a required documentation that is used to close a project, assess its implementation, and evaluate its impact based on appropriate metrics and proofs. It should be accomplished by the proposer(s), the Foundation and others as possible; by volunteers who participated in the implementation of the project or activity.</p>		
<p>4.0 RESPONSIBILITY AND AUTHORITY</p> <p>4.1 MEGAWIDE Institution Proposers/Volunteers – shall submit a project proposal through the Foundation's website (www.megawide.com.ph) following the guidelines and requirements of the Foundation. They shall be responsible for the preparation and execution of the project, and may also provide technical, administrative and logistic support to the project.</p> <p>4.2 Foundation Director/Officer – receives, evaluates and approves submitted project proposals based on the guidelines and requirements of the Foundation.</p> <p>4.3 Migrant Farmer – is a type of project proposer and evaluator for all agricultural projects. Likewise the monitoring and evaluation of the project. May tap other partners, agencies, institutions and volunteers to ensure the proper implementation of projects.</p> <p>4.4 Foundation Officer – processes the documents related to the CSR and Foundation programs, prepares the financial report and project evaluation tools, and monitors the implementation of the projects. Also, maintains the financial documents,保管s the data base and file for each project, partner, etc.</p>		

C. Organizational Structure and Manpower

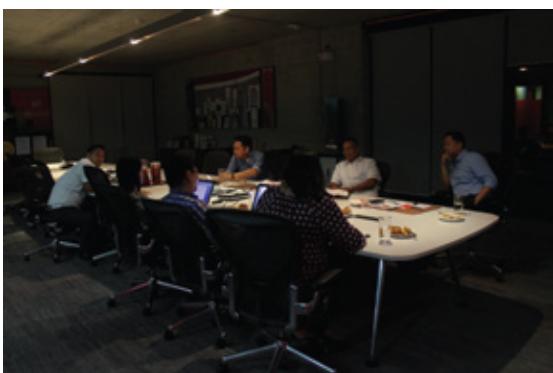
1. Hiring of dedicated Megawide Foundation personnel

The Foundation hired an executive director, Maila Angela T. Ong, and Foundation officer, John Carlo R. Navalta, this year to plan, execute, and implement the programs/projects/activities of the Foundation Pillars on Education, Livelihood, and Safety and Environment. The team will also be the direct representatives of the Foundation in all internal and external engagements.

2. Special Board Meeting of Megawide Foundation

Last November 17, 2016, Megawide Foundation held a special board meeting with the following agenda: 1) Appointment of the President and Corporate Secretary; 2) General Updates; 3) Presentation of Proposed Table of Organization; 4) Designation of the Chairman of the Board of Trustees; and 5) other matters.

It was further resolved that the new Foundation President is Maila Angela T. Ong, the Corporate Secretary is Atty. Marie Arcie Anne M. Sercado, and the Foundation Chairman is Manuel Louie B. Ferrer. With the help of the current Board of Directors, the newly appointed officers will set the new direction of Megawide Foundation.



Plan of Action for the Succeeding Year

1. Membership in organizations

Megawide Foundation plans to become a partner of other organizations and agencies to expand its scope for project implementation.



2. Accreditation and adherence to government standards

The Foundation plans to complete the accreditation process with the Department of Social Welfare and Development (DSWD), the Bureau of Internal Revenue, and the Philippine Council for NGO Certification.

The process has already commenced for the DSWD and the BIR.



3. Continuation of programs in the pipeline

The Foundation will continue its programs under the pipeline as per budget and scope of projects.



MAILA ANGELA T. ONG
PRESIDENT

January 30, 2017



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