



**ENGINEERING EXCELLENCE SCHOLARSHIP  
CONFIDENTIAL LETTER OF REFERENCE**

This letter of reference must be accomplished by two referees. One referee must be a SHS teacher/principal or college professor/adviser/dean; and a second referee must be a mentor without any blood relation to the applicant i.e. a community leader, pastor or priest, barangay captain, etc.

**INSTRUCTION TO THE REFEREE:** Please accomplish this form and put in a sealed envelope. To ensure confidentiality, affix your signature across the seal of the envelope.

NAME OF APPLICANT :	
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NAME OF REFEREE: \_\_\_\_\_

- I. How long have you known the applicant? \_\_\_\_\_
- II. In what capacity have you known the applicant?
 

<input type="checkbox"/> SHS Teacher/ Principal	<input type="checkbox"/> Pastor/Priest
<input type="checkbox"/> College Professor/ Dean	<input type="checkbox"/> Barangay Captain
<input type="checkbox"/> Community Leader	<input type="checkbox"/> Others: _____
- III. Are you related to the applicant?
  - No
  - Yes (How? \_\_\_\_\_)

IV. Please rate on the applicant's abilities and qualities in the following areas by checking the corresponding box for each item.

	VERY GOOD	GOOD	AVERAGE	POOR	VERY POOR
<b>A. EXCELLENCE</b>					
1. Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Suitability to chosen degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Punctuality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Ownership and responsibility to actions/ tasks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Creativity/ Innovativeness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>B. CHARACTER</b>					
1. Openness to learning/ correction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Ability to work in teams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Resilience/ Grit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Honesty/ Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Flexibility/ Adaptability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*"I hereby certify that the above information given are true and correct as to the best of my knowledge."*

SIGNATURE OVER PRINTED NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

TITLE AND ORGANIZATION/AFFILIATION: \_\_\_\_\_